

WV Acupuncture Board Meeting Minutes

Saturday August 28, 2009

1:00 p.m.

179 Summers Street, Suite 509 Conference Room
Charleston, WV 25301

Attending: M. Hollinger, C.P. Negri, and D.E.Samples, Board members and L. Lyter, Executive Director and P. Otte, licensee

1. Quorum established – No minutes available to approve for 11/15/08 meeting.
2. Complaints summary – reviewed complaint against Per Otte, discussion. Motion by Samples, seconded by Hollinger to dismiss complaint. Board directed that a letter by Lyter to establish that Otte was licensed was to be written.
3. License application and renewal status was reviewed and updated by the Board. Board directed Lyter to continue with such updates as were necessary at her discretion.
4. Potential legislative rule changes were discussed and tabled to next meeting.
5. Election of officers. Discussion by the Board to continue with the current officer roles. Motion by Hollinger and seconded by Samples to continue with Negri as Board President, M. DeStephano (absent) Treasurer and Samples as Board Secretary. Motion carried.
6. Financial report given by Lyter. Reviewed by the Board without amendments or alterations to current budget.
7. Website update given by Lyter. Board reviewed the move of the website from current server to WV State Treasurer's web host. Board agreed to Lyter's continued move of it's website to the State Treasurer's host.
8. Phone and Fax lines. Lyter proposed merging with the Massage Therapy Board to reduce costs and expenditure of funds. Board discussed this proposal. Motion to approve the process by Negri and seconded by Hollinger. Motion carried.
9. Purchasing card. Lyter proposed establishing a purchasing card with the WV State Auditor's Office to allow for ease of making small purchases for the Board. Board discussion. Motion to approve Lyter for a WV Purchasing Card by Negri and seconded by Hollinger. Motion carried.

10. Calligraphy of wall licenses was discussed. Board needs to obtain a new supply of licenses. Lyter was authorized to contact a calligrapher to obtain a new supply.
11. Fees. Lyter suggested fee increases for licensees to continue normal operations of the Board. This would be authorized by the Legislature. Motion to table this proposal until next meeting by Negri and seconded by Hollinger. Motion carried to table.
12. Online renewal. Lyter reviewed the possible online renewal process which would be handled by the WV Treasurer's Office. Motion to review this possibility by Negri and seconded by Hollinger. Motion carried to review this possibility.

Meeting adjourned.